



**Nonprofits' Insurance
Alliance of California**
A HEAD FOR INSURANCE . . . A HEART FOR NONPROFITS

Hired and Non-Owned Auto Questionnaire

Nonprofit Name _____

Date _____

How many employees operate their own auto on nonprofit business? _____

How many volunteers operate their own auto on nonprofit business? _____

Does the nonprofit corporation confirm the existence of personal auto insurance for all employees and volunteers who operate their own autos on agency business? Yes No

How frequently? Annually Semi- Annually Other explain:

Does the nonprofit corporation obtain the motor vehicle record (MVR) of these employees or volunteers? Yes No

What minimum personal auto liability limits does the nonprofit require of employees or volunteers who use their personal auto on agency business?

Statutory Minimum Not required Other explain:

Please describe how the volunteers or employees use their personal auto on agency business. For example, meal delivery, client transport, bank deposits, etc.

How often are non-owned autos used in the nonprofits business?

Daily Weekly Monthly Other explain:

Do employees or volunteers lease or rent autos on behalf of the nonprofit? Yes No

If yes, under whose name are the auto leased? _____

What is estimated total cost of lease/rental expense? _____

What type of autos are rented or leased? For example, van, bus, etc. _____